

**Procedures for Registration & Appointment of Proxy
For the Annual General Meeting of Shareholders for the Year 2016
PTT Global Chemical Public Company Limited
Tuesday, April 5, 2016 at 14:00 hrs.**

1. Registration

The Shareholders registration will be open from 11.00 hrs. at the meeting place indicated in this Invitation to the Meeting. The registration is done through the Barcode System. For convenience, the Shareholders and/or Proxies are requested to bring the Registration Form and the Proxy Form (in case of proxy) to the registration desk.

2. Attendance of Meeting in Person

- 2.1 The Registration Form (Attachment 5)
- 2.2 Please present the original identification card, government official identification card or passport (in case of foreign shareholders) for registration. In the event of change of name - last name, evidence certifying such change must also be presented.

3. Appointment of Proxy

- 3.1 A Shareholder who wishes to assign a proxy must appoint only one proxy to attend and vote at the Meeting in accordance with the Proxy Forms attached hereto.
- 3.2 If a Shareholder wishes to appoint the Company's Independent Director to be his/her Proxy, he/she may appoint:

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|----------------------------------|---|-----------|
| 1) Mr. Prasert Bunsumpun | Chairman / Chairman of the Independent Directors | <u>or</u> |
| 2) Mr. Somchai Kuvijitsuwan | Independent Director / Chairman of the Audit Committee | <u>or</u> |
| 3) Mr. Vasin Teeravechyan | Independent Director / Chairman of the Nomination and Remuneration Committee | <u>or</u> |
| 4) Professor Surapon Nitikraipot | Independent Director / Chairman of the Corporate Governance Committee / Director to the Nomination and Remuneration Committee | <u>or</u> |
| 5) Mr. Amnuay Preemonwong | Independent Director / Director to the Audit Committee | <u>or</u> |
| 6) Colonel Nithi Chungcharoen | Independent Director / Director to the Corporate Governance Committee | <u>or</u> |
| 7) Mrs. Watanan Petersik | Independent Director / Director to the Risk Management Committee | <u>or</u> |
| 8) Mr. Don Wasantapruerk | Independent Director / Director to the Corporate Governance Committee | |

- 3.3 Information of the Independent Directors as appeared in Attachment 7.
- 3.4 For convenience, please deliver the form of proxy with documents or evidence to the Company prior to the meeting date, no later than March 29, 2016. Form of proxy must be completely filled in and signed. All corrections or deletions, if any, made to material contents therein must be duly initialed by the Shareholder. A form of proxy must be affixed with stamp duty of Baht 20. The Company will facilitate in affixing the stamp duty upon Shareholders' registration to the Meeting.

4. Supporting Documents for Proxy

4.1 Proxy Form A (Simple Form) and Form B (Specific Details Form)

Remarks :

- **The Shareholders are not allowed to split number of shares and appoint more than one Proxy in order to split votes.**
- **The Shareholders shall authorize the Proxy to cast the votes equal to the total amount of shares held by Shareholder. Granting to Proxy the partial amount of shares to vote is not permitted.**

4.1.1 For Individual Shareholder (The Company recommends that the Shareholders use Proxy Form B and pre-cast the votes for each agenda.)

- (1) The Registration Form (Attachment 5).
- (2) The Proxy Form signed by the Shareholder granting proxy.
- (3) Copy of Shareholder's identification card or government official identification card or passport (in case of foreign grantor) which must be certified true and correct by the Shareholder.
- (4) The Proxy must present his/her original identification card, government official identification card or passport (in case of foreign proxy) for the purpose of registration.

4.1.2 For Juristic Person Shareholder (The Company recommends that the Shareholders use Proxy Form B and pre-cast the votes for each agenda.)

- (1) The Registration Form (Attachment 5).
- (2) The Proxy Form signed by a person authorized to sign to bind the juristic person according to its Affidavit, with the seal of the juristic person affixed (if any).
- (3) In case that the Shareholder is a juristic person registered in Thailand, please submit a copy of Affidavit, certified true and correct by a person authorized to sign to bind such juristic person according to its Affidavit, with the seal of the juristic person affixed (if any).
- (4) In case of the Shareholder is a juristic person registered abroad, please submit a copy of the constitutional document issued by competent authority in the country where the juristic person is located, and certified by a notary public or other competent authority for no longer than 1 year.
- (5) For a foreign juristic person, if an original of any document is not in English, the English translation thereof must be provided. Such translation must also be certified true and correct by a person authorized to sign to bind the juristic person.
- (6) The proxy must present his/her original identification card, government official identification card or passport (in case of foreign proxy) for the purpose of registration.

4.2 Proxy Form C (for Foreign Shareholders Who Have Custodians in Thailand Only)

- (1) The Registration Form (Attachment 5).
- (2) The Proxy presents Power of Attorney from the Shareholders who is a foreign investor authorizes the custodian to execute the proxy on his/her behalf.
- (3) The Proxy presents confirmation letter showing that signatory of the Proxy is authorized to operate custodian business.

- (4) The Proxy Form signed by a person authorized to sign to bind the juristic person according to its Affidavit, with the seal of the juristic person affixed (if any).
- (5) In case that the Shareholder is a juristic person registered in Thailand, please submit a copy of Affidavit certified true and correct by a person authorized to sign to bind such juristic person according to its Affidavit, with the seal of the juristic person affixed (if any).
- (6) In case that the Shareholder is a juristic person registered abroad, please submit a copy of the constitutional document issued by competent authority in the country where the juristic person is located, and certified by a notary public or other competent authority for no longer than 1 year.
- (7) If any of the aforementioned documents is not in English, the English translation thereof must be provided. The translation must also be certified true and correct by a person referring to such document or a person authorized to act on behalf of such person.
- (8) The proxy must present his/her original identification card, government official identification card or passport (in case of foreign proxy) for the purpose of registration.
